

Library Board Meeting November 19, 2024

The meeting was called to order at 7:05 p.m.

Members present: Joan Rusch, Kristy Bower, Ruth Gruber, Sam Marohn, Kathy Rollins, Cathy Forst and Kristina Costigan

Absent: Mary Bell

Secretary's Report:

The minutes for October were distributed at the meeting and accepted as written.

Treasurer's Report:

The bills for November total \$17,678.99. Joan moved to pay the bills and Sam seconded. Motion passed.

We have 162,902.30 in our regular account and \$337,564.51 in our reserve account for a total of \$500,466.81.

Library Director's Report:

Circulation—11,799

Door Count—3,061

Patrons—3,261 (54 new)

Website Visits—3,455

- a. The December activities calendar was distributed and reviewed.
- b. Santa will visit along with a concert from the Davisburg Mountain Jubileers on Dec. 3rd.
- c. The Friends planted a new tree on the Storybook Trail.
- d. On Dec. 7th there will be hot chocolate and the making of nature friendly ornaments for the new tree at the Pavilion along with Parks and Rec.

e. The Library will be closed December 23-25 and 30-31 for the holidays. Also closing early on Dec. 26 and 27.

Old Business:

Office Products Outlet gave us a quote for the new workstations. The total is \$5,308.61. Sam moved to take the \$5,500.00 out of the Reserve Fund to pay for the workstations. The work will begin in 2025. Joan seconded the motion. Motion passed.

New Business:

We need to make a couple of budget amendments for 2024. Please see attached list and account numbers. We need to move \$6,000.00 from Contingency and Repair to Retirement. Ruth so moved. Kathy seconded. Motion carried.

Budget for 2025:

Total Revenues--\$845,396.00

Total Expenditures--\$807,800.00

Ruth moved to accept the 2025 budget as presented (see attached). Sam seconded. Motion carried.

Salaries and hourly wages were presented (see attached). Ruth moved to accept the 2025 salary and hourly wages as presented. Sam seconded. Motion passed.

Meeting Dates for 2025-day and times will remain the same-- the third Tuesday of each month at 7:00 p.m. Joan so moved. Sam seconded. Motion carried.

Our business completed, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Kathleen Rollins, Secretary

KFR/cpf

